

**SPECIAL SESSION**  
**DENTON COUNTY FRESH WATER SUPPLY DISTRICT NO. 1-C**  
**BOARD MEETING MINUTES**  
**August 25, 2020**

1. Call to Order.

The Board of Directors of Denton County Fresh Water Supply District No. 1-C convened, with attorney Ross Martin pursuant to an Order from the Governor suspending certain requirements of the Texas Open Meetings Act, the Board of Directors of Denton County Fresh Water Supply District No. 1-A ("District") held a special meeting solely by telephone conference to mitigate the spread of COVID-19. The meeting was conducted in a transparent and accessible manner pursuant to the guidance provided by the Office of the Attorney General. Participants follow the guidelines described in the agenda.

Board Members in Attendance:

Toby Hermesmeyer, President	Albert Hodges, Assistant Secretary
Preston D. Freeman, Vice President	David Moore, Assistant Secretary
Debra D. Caskey, Secretary/Treasure	

Board Members Absent:

Staff & Advisors in Attendance:

John Philip Brosseau, General Manager	Kristina Clark, Director of Administration <input type="checkbox"/>
Ross Martin, Attorney, Winstead PC	Robert Flint, Chief Financial Officer
Kimberly Studdard, Legal Asst.	

Others in Attendance:

Brenda Martin, Annexation Liaison

2. Public communications and comments.

Mr. Martin opened the meeting for public communications and comments, however, no one present cared to make any comments, so a motion was made to close the public comment section of the meeting.

Motion: David Moore, Assistant Secretary

Second: Albert Hodges, Assistant Secretary

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

3. Opening Remarks. A. Staff - None B. Presentations - None.

CONSENT AGENDA

Mr. Martin moved on to the Consent Agenda. The Board was presented with the General Manager's Report and associated documents. After all questions were answered and all remarks heard and with no further discussion a motion was made to approve the consent agenda, including all BIDS subject to attorney approval.

Motion: Albert Hodges, Assistant Secretary

Second: Toby Hermesmeyer, President

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

4. Approve Minutes of the July 21, 2020 meeting.

5. Approval of the General Manager's report with regard, but not limited to: Monthly Unaudited Financial Reports and if applicable, the Quarterly Investment Report; Monthly Tax Collection Report; Monthly Water and Sewer Report; Monthly Construction Activity Reports; and Ongoing Task List Items, and Security Report.

6. Review and ratify approval of construction pay applications, payment requisitions, change orders, and if applicable, bid tabulation and recommendation of contract award; bid solicitations, and/or proposals, if applicable, for any projects within the District.

#### **ITEMS FOR INDIVIDUAL CONSIDERATION**

7. Review and accept final FY 2020-2021 Facility Operations and Maintenance Budget.

Mr. Brosseau asked the Board to accept the final FY 2020-2021 FOMB. After no further discussion a motion was made to accept the item.

Motion: David Moore, Assistant Secretary

Second: Toby Hermesmeier, President

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

8. Discuss and approve an Amendment to the Order Establishing District Facility Charges, Water and Wastewater Service Rates, Tap Fees, Solid Waste and Recycling Fees and take any and all actions necessary relating to such. After review and discussion no action was needed.

9. Review tax rate recommendations and approve Water District Notice of Public Hearing on Tax Rate and authorize publication of said notice and additional postings.

Mr. Martin reviewed the tax rate recommendations and asked the Board to approve the Water District Notice of Public Hearing on Tax Rate and postings. After no further discussion a motion was made to approve the item.

Motion: David Moore, Assistant Secretary

Second: Debra D. Caskey, Secretary/Treasurer

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

10. Review District Rules and Regulations and consider changes, and take any and all necessary action. After review and discussion no changes were made and no action was needed.

11. Review Capital Improvements and take any and all action necessary. No action was needed.

12. Hear update with respect to the status of the Texas Commission on Environmental Quality ("TCEQ") review of the District's pending bond application in connection with the proposed Series 2020 Unlimited Tax Utility Bonds, discuss a proposed special meeting to confirm status of the release of the TCEQ Order approving such application, review a related Preliminary Official Statement, Notice of Sale and set the formal sale date for such issue. After review and discussion no changes were made and no action was needed.

13. Review and consider items to add to the next Board agenda.  
Public Tax Hearing.

14. Adjournment.

After all business was conducted, and there was no further comments, a motion was made to adjourn the meeting.

Motion: Albert Hodges, Assistant Secretary

Second: Debra D. Caskey, Secretary/Treasurer

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

Approved and adopted Tuesday, September 22, 2020



/s/ Debra Caskey, Secretary  
Debra Caskey, Secretary/Treasurer, Board of Directors  
Denton County Fresh Water Supply District No. 1-C