

SPECIAL SESSION
DENTON COUNTY FRESH WATER SUPPLY DISTRICT NO. 1-C
BOARD MEETING MINUTES
September 22, 2020

1. Call to Order.

The Board of Directors of Denton County Fresh Water Supply District No. 1-C convened, with attorney Ross Martin pursuant to an Order from the Governor suspending certain requirements of the Texas Open Meetings Act, the Board of Directors of Denton County Fresh Water Supply District No. 1-A (“District”) held a special meeting solely by telephone conference to mitigate the spread of COVID-19. The meeting was conducted in a transparent and accessible manner pursuant to the guidance provided by the Office of the Attorney General. Participants follow the guidelines described in the agenda.

Board Members in Attendance:

Toby Hermesmeyer, President	Albert Hodges, Assistant Secretary
Preston D. Freeman, Vice President	David Moore, Assistant Secretary
Debra D. Caskey, Secretary/Treasure	

Board Members Absent:

Staff & Advisors in Attendance:

John Philip Brosseau, General Manager	Kristina Clark, Director of Administration
Ross Martin, Attorney, Winstead PC	Robert Flint, Chief Financial Officer
Kimberly Studdard, Legal Asst.	

Others in Attendance:

Brenda Martin, Annexation Liaison

2. Conduct Public Hearing on Tax Rate.

Mr. Martin asked for a motion to open the Public Hearing on Tax Rate and they were as follows.

Motion: Debra D. Caskey, Secretary/Treasure

Second: David Moore, Assistant Secretary

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

After review and with no further discussion, Mr. Martin asked for a motion to close the Public Hearing.

Motion: Albert Hodges, Assistant Secretary

Second: Preston D. Freeman, Vice President

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

3. Public communications and comments.

Mr. Martin opened the meeting for public communications and comments, however, no one present cared to make any comments, so a motion was made to close the public comment section of the meeting.

Motion: Preston D. Freeman, Vice President

Second: Albert Hodges, Assistant Secretary

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

4. Opening Remarks. A. Staff - None B. Presentations - None.

CONSENT AGENDA

Mr. Martin moved on to the Consent Agenda. The Board was presented with the General Manager's Report and associated documents. After all questions were answered and all remarks heard and with no further discussion a motion was made to approve the consent agenda, including all BIDS subject to attorney approval.

Motion: David Moore, Assistant Secretary

Second: Debra D. Caskey, Secretary/Treasure

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

5. Approve Minutes of the August 25, 2020 meeting.

6. Approval of the General Manager's report with regard, but not limited to: Monthly Unaudited Financial Reports and if applicable, the Quarterly Investment Report; Monthly Tax Collection Report; Monthly Water and Sewer Report; Monthly Construction Activity Reports; and Ongoing Task List Items, and Security Report.

7. Review and ratify approval of construction pay applications, payment requisitions, change orders, and if applicable, bid tabulation and recommendation of contract award; bid solicitations, and/or proposals, if applicable, for any projects within the District.

ITEMS FOR INDIVIDUAL CONSIDERATION

8. Discuss and approve Order Setting Tax Rates for 2020, including Resolution Adopting Contract Tax and Debt Tax Budgets, and take any and all action necessary thereto.

Mr. Martin asked the Board to approve the Tax Rate of \$.78 and the Contract Tax and Debt Tax Budgets.

After no further discussion a motion was made to approve the items.

Motion: Debra D. Caskey, Secretary/Treasure

Second: David Moore, Assistant Secretary

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

9. Confirm status of Texas Commission on Environmental Quality ("TCEQ") review and approval of the District's \$2,450,000 Unlimited Tax Utility Bonds, Series 2020 ("Series 2020 Utility Bonds"), review and approve Preliminary Official Statement and Notice of Sale in connection with the Series 2020 Utility Bonds, set date for the bond sale and authorize the release and publication of notice thereof.

Mr. Martin reviewed the requirements and asked the Board to confirm the Texas Commission on Environmental Quality ("TCEQ"), approve the District's Tax Utility Bond Series 2020, the notice of sales in connection with the Series 2020 Utility Bond and to set the date for the bond sales. After no further comments a motion was made to approve the items.

Motion: Toby Hermesmeier, President

Second: David Moore, Assistant Secretary

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

10. Review and approve engagement letter from McCall Gibson Swedlund & Barfoot PLLC regarding Agreed Upon Procedures Report for the District's Series 2020 Utility Bonds.

Mr. Martin asked the Board to review and approve the McCall Gibson Swendlund & Barfoot PLLC letter of procedures Report for the District's Series 2020 Utility Bond. After no further discussion a motion was made to approve the item.

Motion: Albert Hodges, Assistant Secretary

Second: Debra D. Caskey, Secretary/Treasure

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

11. Review Capital Improvements and take any and all action necessary.
After review and discussion no changes were made and no action was needed.

12. Review and consider items to add to the next Board agenda.
Bond sale.

13. Adjournment.

After all business was conducted, and there was no further comments, a motion was made to adjourn the meeting.

Motion: Albert Hodges, Assistant Secretary

Second: Preston D. Freeman, Vice President

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

Approved and adopted Tuesday, November 17, 2020



/s/ Debra Caskey, Secretary

Debra Caskey, Secretary/Treasurer, Board of Directors
Denton County Fresh Water Supply District No. 1-C