

**SPECIAL SESSION**  
**DENTON COUNTY FRESH WATER SUPPLY DISTRICT NO. 1-D**  
**BOARD MEETING MINUTES**  
**August 25, 2020**

1. Call to Order.

The Board of Directors of Denton County Fresh Water Supply District No. 1-D convened, with attorney Ross Martin Pursuant to an Order of the Governor suspending certain requirements of the Texas Open Meetings Act, the Board of Directors of Denton County Fresh Water Supply District No. 1-D ("District") held a special meeting solely by telephone conference to mitigate the spread of COVID-19. The meeting was conducted in a transparent and accessible manner pursuant to the guidance provided by the Office of the Attorney General. Participants follow the guidelines describe in the agenda

Board Members in Attendance:

William "Bill" Lux, President  
Ray Martin, Vice President  
Dan Smith, Secretary/Treasurer

Chris Crawford, Assistant Secretary  
Katherine Griffith, Assistant Secretary

Board Members Absent:

Staff & Advisors in Attendance:

John Philip Brosseau, General Manager  
Ross Martin, Attorney, Winstead PC  
Kimberly Studdard, Legal Asst.

Kristina Clark, Director of Administration  
Robert Flint, Chief Financial Officer

Others in Attendance:

Brenda Martin, Annexation Liaison

Robert Foot, resident

2. Public communications and comments.

Mr. Martin opened the meeting for Public Communications and Comment. Residents via conference call - Mr. Fo requested a three way stop at Lady Devance and King Arthur. After no further comments a motion was made to close the public comment section of the meeting.

Motion: William "Bill" Lux, President

Second: Dan Smith, Secretary/Treasurer

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

3. Opening Remarks. A. Staff - None B. Presentations -None.

**CONSENT AGENDA**

Mr. Martin moved on to the Consent Agenda. The Board was presented with the General Manager's Report and associated documents. After all questions were answered and all remarks heard and with no further discussion a motion was made to approve the consent agenda, including all BIDS subject to attorney approval.

Motion: William "Bill" Lux, President

Second: Chris Crawford, Assistant Secretary

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

The Consent Agenda items considered were:

4. Approve Minutes of the July 21, 2020 meeting.

5. Approval of the General Manager's report with regard, but not limited to; Monthly Unaudited Financial Reports and if applicable, the Quarterly Investment Report; Monthly Tax Collection Report; Monthly Water and Sewer Report and Monthly Construction Activity Reports; and Ongoing Task List Items, and Security Report.

6. Review and ratify approval of construction pay applications, payment requisitions, change orders, and if applicable, bid tabulation and recommendation of contract award; bid solicitations, and/or proposals, if applicable, for any projects within the District.

**ITEMS FOR INDIVIDUAL CONSIDERATION**

7. Review and accept final FY 2020-2021 Facility Operations and Maintenance Budget.

Mr. Martin asked the Board to accept the final FY 2020/21 FOMB. After no further discussion a motion was made to accept the item with Director Lux abstaining.

Motion: Chris Crawford, Assistant Secretary

Second: Dan Smith, Secretary/Treasurer

The votes were: 4 Yes, with 0 No, and 1 Abstained. The Motion passed.

Mr. Martin was asked by the Board to draft a letter not supporting the mend to the slope failure/drainage easement. After no further discussion a motion made to accept the item.

Motion: Chris Crawford, Assistant Secretary

Second: William "Bill" Lux, President

The votes were: 5 Yes, with 0 No, and 1 Abstained. The Motion passed.

8. Discuss and approve an Amendment to the Order Establishing District Facility Charges, Water and Wastewater Service Rates, Tap Fees, Solid Waste and Recycling Fees and take any and all actions necessary relating to such. After review and discussion no changes were made no action was needed.

9. Review tax rate recommendations and approve Water District Notice of Public Hearing on Tax Rate and authorize publication of said notice and additional postings.

Mr. Martin reviewed the tax rate recommendations and asked the Board to approve the Water District Notice of Public Hearing on Tax Rate. After no further comments a motion was made to approve the item at the current rate.

Motion: William "Bill" Lux, President

Second: Chris Crawford, Assistant Secretary

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

10. Review District Rules and Regulations and consider changes, and take any and all necessary action. After review and discussion, no action was needed.

11. Review Capital Improvements and take any and all action necessary. After review and discussion, no action was needed.

12. Review and consider items to add to the next Board agenda.

Public Tax Hearing

13. Adjournment.

After all business was conducted and there was no further comments a motion was made to adjourn the meeting.

Motion: William "Bill" Lux, President

Second: Dan Smith, Secretary/Treasurer

The votes were: 5 Yes, with 0 No, and 0 Abstained. The meeting adjourned.

Approved and adopted Tuesday, September 22, 2020



/s/ Dan Smith, Secretary

Dan Smith, Secretary/Treasurer, Board of Directors  
Denton County Fresh Water Supply District No. 1-D