

SPECIAL SESSION
DENTON COUNTY FRESH WATER SUPPLY DISTRICT NO. 1-E
BOARD MEETING MINUTES
August 26, 2020

1. Call to Order.

The Board of Directors of Denton County Fresh Water Supply District No. 1-E convened, with attorney Sarah Landiak Pursuant to an Order of the Governor suspending certain requirements of the Texas Open Meetings Act, the Board of Directors of Denton County Fresh Water Supply District No. 1-E (“District”) held a special meeting solely by telephone conference to mitigate the spread of COVID-19. The meeting was conducted in a transparent and accessible manner pursuant to the guidance provided by the Office of the Attorney General Participants follow the guidelines describe in the agenda.

Board Members in Attendance:

Seth Higgins, President	Jack Wrigley, Treasurer/Asst. Secy.
Steven Minear, Vice President	Randal Winkler, Assistant Secretary
Susan Austin, Secretary	

Board Members Absent:

Staff & Advisors in Attendance:

John Philip Brosseau, General Manager	Kristina Clark, Director of Administration <input type="checkbox"/>
Sarah Landiak, Attorney, Winstead PC	Robert Flint, Chief Financial Officer

Others in Attendance:

Brenda Martin, Annexation Liaison

2. Public Communications and Comments.

After review and discussion, no action was needed.

3. Opening Remarks. A. Staff - None. B. Presentations

CONSENT AGENDA

Mrs. Landiak moved on to the Consent Agenda. The Board was presented with the General Manager's Report and associated documents. After all questions were answered and all remarks heard and with no further discussion a motion was made to approve the consent agenda, including all BIDS subject to attorney approval.

Motion: Jack Wrigley, Treasurer/Asst. Secy.

Second: Randal Winkler, Assistant Secretary

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

The Consent Agenda items considered were:

4. Approve Minutes of the July 22, 2020 meeting.

5. Approval of the General Manager's report with regard, but not limited to, Monthly Unaudited Financial Reports and if applicable, the Quarterly Investment Report, Monthly Tax Collection Report, Monthly Water and Sewer Report, Monthly Construction Activity Reports; and Ongoing Task List Items, if applicable and Security Report.

6. Review and ratify approval of construction pay applications, payment requisitions, change orders, and if applicable, bid tabulation and recommendation of contract award; bid solicitations, and/or proposals, if applicable, for any projects within the District.

ITEMS FOR INDIVIDUAL CONSIDERATION

7. Review and accept final FY 2020-2021 Facility Operations and Maintenance Budget.

Mrs. Landiak asked the Board to accept the final FY 2020/21 FOMB. After no further discussion a motion was made to accept the item.

Motion: Randal Winkler, Assistant Secretary

Second: Jack Wrigley, Treasurer/Asst. Secy.

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

8. Discuss and approve an Amendment to the Order Establishing District Facility Charges, Water and Wastewater Service Rates, Tap Fees, Solid Waste and Recycling Fees and take any and all actions necessary relating to such. After review and discussion, no action was needed.

9. Review tax rate recommendations and approve Water District Notice of Public Hearing on Tax Rate and authorize publication of said notice and additional postings.

Mrs. Landiak asked the Board members to review the Water District Notice on Public Hearing and recommendation of 0.59 on Tax Rate. After no further discussion a motion was made to accept the item with Director Minear against.

Motion: Seth Higgins, President

Second: Jack Wrigley, Treasurer/Asst. Secy.

The votes were: 4 Yes, with 0 No, and 1 Abstained. The Motion passed.

10. Review District Rules and Regulations and consider changes, and take any and all necessary action.

After review and discussion, no action was needed.

11. Review Capital Improvements and take any and all action necessary.

Mr. Brosseau spoke of Capital Improvement, and after no further discussion the item was tabled, with a result of three Directors on favor and Directors Minear & Wrigley against.

Motion: Susan Austin, Secretary

Second: Seth Higgins, President

The votes were: 3 Yes, with 0 No, and 2 Abstained. The item was tabled.

12. Review and consider items to add to the next Board agenda.

Public Tax Hearing.

13. Adjournment.

After all business was conducted and there was no further comments a motion was made to adjourn the meeting.

Motion: Randal Winkler, Assistant Secretary

Second: Steven Minear, Vice President

The votes were: 5 Yes, with 0 No, and 0 Abstained. The meeting adjourned.

Approved and adopted Wednesday, September 23, 2020



/s/ Susan Austin, Secretary

Susan Austin, Secretary, Board of Directors
Denton County Fresh Water Supply District No. 1-E