

**SPECIAL SESSION
DENTON COUNTY FRESH WATER SUPPLY DISTRICT NO. 1-E
BOARD MEETING MINUTES
September 23, 2020**

1. Call to Order.

The Board of Directors of Denton County Fresh Water Supply District No. 1-E convened, with attorney Sarah Landiak Pursuant to an Order of the Governor suspending certain requirements of the Texas Open Meetings Act, the Board of Directors of Denton County Fresh Water Supply District No. 1-E ("District") held a special meeting solely by telephone conference to mitigate the spread of COVID-19. The meeting was conducted in a transparent and accessible manner pursuant to the guidance provided by the Office of the Attorney General Participants follow the guidelines describe in the agenda.

Board Members in Attendance:

Seth Higgins, President	Jack Wrigley, Treasurer/Asst. Secy.
Steven Minear, Vice President	Randal Winkler, Assistant Secretary
Susan Austin, Secretary	

Board Members Absent:

Staff & Advisors in Attendance:

John Philip Brosseau, General Manager	Kristina Clark, Director of Administration
Sarah Landiak, Attorney, Winstead PC	Robert Flint, Chief Financial Officer
Kimberly Studdard, Legal Asst.	

Others in Attendance:

Brenda Martin, Annexation Liaison	Bill Priest, resident
Mike, resident	

2. Conduct Public Hearing on Tax Rate.

Mrs. Landiak asked for a motion to open the Public Hearing on Tax Rate.

Motion: Seth Higgins, President

Second: Steven Minear, Vice President

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

After review and no further discussion a motion was made to close the Public Hearing on the 2020 Tax Rate.

Motion: Randal Winkler, Assistant Secretary

Second: Jack Wrigley, Treasurer/Asst. Secy.

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

3. Public Communications and Comments.

Mrs. Landiak opened the meeting for public communication and comments, however no one present cared to comment.

After no further discussion a motion was made to close the public comment section of the meeting.

Motion: Seth Higgins, President

Second: Randal Winkler, Assistant Secretary

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

4. Opening Remarks. A. Staff - None. B. Presentations

It was noted that Director Wrigley and Director Austin left the meeting at this time.

CONSENT AGENDA

Mrs. Landiak moved on to the Consent Agenda. The Board was presented with the General Manager's Report and associated documents. After all questions were answered and all remarks heard and with no further discussion a motion was made to approve the consent agenda, including all BIDS subject to attorney approval.

Motion: Seth Higgins, President

Second: Steven Minear, Vice President

The votes were: 3 Yes, with 0 No, and 0 Abstained. The Motion passed.

The Consent Agenda items considered were:

5. Approve Minutes of the August 26, 2020 meeting.

6. Approval of the General Manager's report with regard, but not limited to, Monthly Unaudited Financial Reports and if applicable, the Quarterly Investment Report, Monthly Tax Collection Report, Monthly Water and Sewer Report, Monthly Construction Activity Reports; and Ongoing Task List Items, if applicable and Security Report.

7. Review and ratify approval of construction pay applications, payment requisitions, change orders, and if applicable, bid tabulation and recommendation of contract award; bid solicitations, and/or proposals, if applicable, for any projects within the District.

ITEMS FOR INDIVIDUAL CONSIDERATION

8. Discuss and approve Order Setting Tax Rates for 2020, including Resolution Adopting Contract Tax Budget, and take any and all action necessary thereto.

Mrs. Landiak asked the Board to approve the Tax Rate for 2020 at \$0.58 instead of \$0.59 and the Contract Tax Budget. After no further discussion a motion was made to approve the item.

Motion: Randal Winkler, Assistant Secretary

Second: Jack Wrigley, Treasurer/Asst. Secy.

The votes were: 3 Yes, with 0 No, and 0 Abstained. The Motion passed.

9. Review Capital Improvements and take any and all action necessary.

Mr. Brosseau spoke of Capital Improvements and requested an approval to withdraw \$70,000 from the budget. After no further comments a motion was made to approve the item.

Motion: Steven Minear, Vice President

Second: Randal Winkler, Assistant Secretary

The votes were: 3 Yes, with 0 No, and 0 Abstained. The Motion passed.

10. Review and consider items to add to the next Board agenda.

Annexation Update

11. Adjournment.

After all business was conducted and there was no further comments a motion was made to adjourn the meeting.

Motion: Randal Winkler, Assistant Secretary

Second: Seth Higgins, President

The votes were: 3 Yes, with 0 No, and 0 Abstained. The meeting adjourned.

Approved and adopted Wednesday, November 18, 2020



/s/ Susan Austin, Secretary

Susan Austin, Secretary, Board of Directors
Denton County Fresh Water Supply District No. 1-E