

**SPECIAL SESSION**  
**DENTON COUNTY FRESH WATER SUPPLY DISTRICT NO. 1-F**  
**BOARD MEETING MINUTES**  
**August 26, 2020**

1. Call to Order.

The Board of Directors of Denton County Fresh Water Supply District No. 1-F convened, with attorney Sarah Landiak Pursuant to an Order of the Governor suspending certain requirements of the Texas Open Meetings Act, the Board of Directors of Denton County Fresh Water Supply District No. 1-F ("District") held a special meeting solely by telephone conference to mitigate the spread of COVID-19. The meeting was conducted in a transparent and accessible manner pursuant to the guidance provided by the Office of the Attorney General. Participants follow the guidelines describe in the agenda.

Board Members in Attendance:

|   |  |
|---|--|
| Jose Antonio "Tony" Muñoz, President      | Katrina W English, Assistant Secretary |
| Audrey Wiseman, Vice President            | Tanya Carlis, Assistant Secretary      |
| Soham "Reddy" Mannem, Secretary/Treasurer |  |

Board Members Absent:

Staff & Advisors in Attendance:

|                                       |  |
|---------------------------------------|--|
| John Philip Brosseau, General Manager | Kristina Clark, Director of Administration |
| Sarah Landiak, Attorney, Winstead PC  | Robert Flint, Chief Financial Officer      |
| Kimberly Studdard, Legal Asst.        |  |

Others in Attendance:

|                                   |                           |
|-----------------------------------|---------------------------|
| Brenda Martin, Annexation Liaison | Tushar Phadke, resident   |
| Syam Dannapanesi, resident        | Arun Yuvaraja, resident   |
| Michelle Ryan, resident           | Shanila Noorani, resident |
| Mahindranath A, resident          |                           |

2. Public Communications and Comments.

Mrs. Landiak opened the meeting for Public Communications and Comment. The following comments were made: Director Mannem spoke of adding security cameras on Highwood Dr and so as street lights (Per Mr. Brosseau, advise that the cameras is an HOA issue and the cost of the street lights is \$5,000 - \$10,000 per light pole). Resident Yuvaraja spoke via phone requesting drainage holes be covered, to which Mr. Brosseau advised that it is not possible. After no further comments a motion was made to close the public comment section of the meeting.

Motion: Audrey Wiseman, Vice President

Second: Katrina W English, Assistant Secretary

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

3. Opening Remarks. A. Staff - None. B. Presentations - None.

**CONSENT AGENDA**

Mrs. Landiak moved on to the Consent Agenda. The Board was presented with the General Manager's Report and associated documents. After all questions were answered and all remarks heard and with no further discussion a motion was made to approve the consent agenda, including all BIDS subject to attorney approval.

Motion: Jose Antonio "Tony" Muñoz, President

Second: Katrina W English, Assistant Secretary

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

The Consent Agenda items considered were:

4. Approve Minutes of the July 22, 2020 meeting.

5. Approval of the General Manager's report with regard, but not limited to, Monthly Unaudited Financial Reports and if applicable, the Quarterly Investment Report; Monthly Tax Collection Report; Monthly Water and Sewer Report and Monthly Construction Activity Reports; and Ongoing Task List Items, if applicable, and Security Report.

6. Review and ratify approval of construction pay applications, payment requisitions, change orders, and if applicable, bid tabulation and recommendation of contract award; bid solicitations, and/or proposals, if applicable, for any projects within the District.

**ITEMS FOR INDIVIDUAL CONSIDERATION**

7. Review and accept final FY 2020-2021 Facility Operations and Maintenance Budget.

Mrs. Landiak asked the Board to review and accept the final FY 2020/2021 FOMB. After no further discussion a motion was made to accept the item.

Motion: Jose Antonio "Tony" Muñoz, President

Second: Tanya Carlis, Assistant Secretary

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

8. Discuss and approve an Amendment to the Order Establishing District Facility Charges, Water and Wastewater Service Rates, Tap Fees, Solid Waste and Recycling Fees and take any and all actions necessary relating to such. After review and discussion, no changes were made, so no action was needed.

9. Review tax rate recommendations and approve Water District Notice of Public Hearing on Tax Rate and authorize publication of said notice and additional postings.

Mrs. Landiak asked the Board members to review the Water District Notice of Public Hearing and recommendation of 0.54 on Tax Rate. After no further comments a motion was made to approve the item.

Motion: Jose Antonio "Tony" Muñoz, President

Second: Tanya Carlis, Assistant Secretary

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

10. Review District Rules and Regulations and consider changes, and take any and all necessary action. After review and discussion, no changes were made, so no action was needed.

11. Review Capital Improvements and take any and all action necessary.

Mr. Brosseau spoke of Capital Improvements and will have Tonya to coordinate with the builders a presentation on improvements. After review and discussion, no action was needed.

12. Review and consider items to add to the next Board agenda.

Public Tax Hearing

13. Adjournment.

After all business was conducted and there was no further comments a motion was made to adjourn the meeting.

Motion: Jose Antonio "Tony" Muñoz, President

Second: Audrey Wiseman, Vice President

The votes were: 5 Yes, with 0 No, and 0 Abstained. The meeting adjourned.

Approved and adopted: Tuesday, September 22, 2020



/s/ Soham Mannem, Secretary

Soham "Reddy" Mannem, Secretary/Treasurer, Board of Directors  
Denton County Fresh Water Supply District No. 1-F