

**SPECIAL SESSION**  
**DENTON COUNTY FRESH WATER SUPPLY DISTRICT NO. 1-F**  
**BOARD MEETING MINUTES**  
**September 22, 2020**

1. Call to Order.

The Board of Directors of Denton County Fresh Water Supply District No. 1-F convened, with attorney Sarah Landiak Pursuant to an Order of the Governor suspending certain requirements of the Texas Open Meetings Act, the Board of Directors of Denton County Fresh Water Supply District No. 1-F ("District") held a special meeting solely by telephone conference to mitigate the spread of COVID-19. The meeting was conducted in a transparent and accessible manner pursuant to the guidance provided by the Office of the Attorney General. Participants follow the guidelines describe in the agenda.

Board Members in Attendance:

Soham "Reddy" Mannem, Secretary/Treasurer                      Katrina W English, Assistant Secretary  
Tanya Carlis, Assistant Secretary

Board Members Absent:

Jose Antonio "Tony" Muñoz, President                                      Audrey Wiseman, Vice President

Staff & Advisors in Attendance:

John Philip Brosseau, General Manager                                      Kristina Clark, Director of Administration  
Sarah Landiak, Attorney, Winstead PC                                      Robert Flint, Chief Financial Officer  
Kimberly Studdard, Legal Asst.

Others in Attendance:

Brenda Martin, Annexation Liaison                                      Tiffany Darst, resident  
Kay Branigan, resident                                      Mahi Akula, resident  
Naga, resident                                      Shandra S, resident  
Syam Dannapanesi, resident                                      Michelle Ryan, resident

2. Consider and adopt Order Appointing Director, confirm execution of Statement of Officer Form and administer Oath of Office.

After review and discussion, the item was table.

3. Conduct Public Hearing on Tax Rate.

Mrs. Landiak asked for a motion to open the Public Hearing on Tax Rate.

Motion: Tanya Carlis, Assistant Secretary  
Second: Katrina W English, Assistant Secretary

The votes were:                      3 Yes,                                      with 0 No,                                      and 0 Abstained.                                      The Motion passed.

Mrs. Landiak then asked for a motion to close the Public Hearing on Tax Rate after no comments.

Motion: Katrina W English, Assistant Secretary  
Second: Soham "Reddy" Mannem, Secretary/Treasurer

The votes were:                      3 Yes,                                      with 0 No,                                      and 0 Abstained.                                      The Motion passed.

4. Public Communications and Comments.

Mrs. Landiak open the meeting for public communication and comment. Mrs. Darst requested to have a sign moved from Amande to Highwood. After no further comments a motion was made to close the public comment section of the meeting.

Motion: Tanya Carlis, Assistant Secretary

Second: Katrina W English, Assistant Secretary

The votes were: 3 Yes, with 0 No, and 0 Abstained. The Motion passed.

5. Opening Remarks. A. Staff - None. B. Presentations - None.

**CONSENT AGENDA**

Mrs. Landiak moved on to the Consent Agenda. The Board was presented with the General Manager's Report and associated documents. After all questions were answered and all remarks heard and with no further discussion a motion was made to approve the consent agenda, including all BIDS subject to attorney approval.

Motion: Katrina W English, Assistant Secretary

Second: Tanya Carlis, Assistant Secretary

The votes were: 3 Yes, with 0 No, and 0 Abstained. The Motion passed.

The Consent Agenda items considered were:

6. Approve Minutes of the August 26, 2020 meeting.

7. Approval of the General Manager's report with regard, but not limited to, Monthly Unaudited Financial Reports and if applicable, the Quarterly Investment Report; Monthly Tax Collection Report; Monthly Water and Sewer Report and Monthly Construction Activity Reports; and Ongoing Task List Items, if applicable, and Security Report.

8. Review and ratify approval of construction pay applications, payment requisitions, change orders, and if applicable, bid tabulation and recommendation of contract award; bid solicitations, and/or proposals, if applicable, for any projects within the District.

**ITEMS FOR INDIVIDUAL CONSIDERATION**

9. Reelect Officers.

Mrs. Landiak read the elected candidates: President Mrs. Tanya Carlis; Vice-President Mrs. Katrina English Secretary/Treasur Mr. Soham "Reddy" Mannem and two assistance secretary position that are open for the moment. After no further comments a motion was made to approve the slate.

Motion: Katrina W English, Assistant Secretary

Second: Tanya Carlis, Assistant Secretary

The votes were: 3 Yes, with 0 No, and 0 Abstained. The Motion passed.

10. Discuss and approve Order Setting Tax Rates for 2020, including Resolution Adopting Contract Tax Budget, and take any and all action necessary thereto.

Mrs. Landiak asked the Board to approve the Tax Rate for 2020 at \$0.46 instead of \$0.54 and Contract Tax Budget. After no further comments a motion was made to approve the items.

Motion: Tanya Carlis, Assistant Secretary

Second: Katrina W English, Assistant Secretary

The votes were: 3 Yes, with 0 No, and 0 Abstained. The Motion failed.

11. Review Capital Improvements and take any and all action necessary.

Mr. Brosseau updated the Board about capital improvements. No action was needed.

12. Review and consider items to add to the next Board agenda.

No action was needed.

13. Adjournment.

After all business was conducted and there was no further comments a motion was made to adjourn the meeting.

Motion: Katrina W English, Assistant Secretary

Second: Tanya Carlis, Assistant Secretary

The votes were: 3 Yes, with 0 No, and 0 Abstained. The meeting adjourned.

Approved and adopted: Monday, November 23, 2020



/s/ Soham Mannem, Secretary/Treasurer

Soham "Reddy" Mannem, Secretary/Treasurer, Board of Directors  
Denton County Fresh Water Supply District No. 1-F