

**SPECIAL SESSION  
DENTON COUNTY FRESH WATER SUPPLY DISTRICT NO. 1-H  
BOARD MEETING MINUTES  
August 26, 2020**

1. Call to Order.

The Board of Directors of Denton County Fresh Water Supply District No. 1-H convened, with attorney Sarah Landiak Pursuant to an Order of the Governor suspending certain requirements of the Texas Open Meetings Act, the Board of Directors of Denton County Fresh Water Supply District No. 1-H (“District”) held a special meeting solely by telephone conference to mitigate the spread of COVID-19. The meeting was conducted in a transparent and accessible manner pursuant to the guidance provided by the Office of the Attorney General. Participants follow the guidelines describe in the agenda.

Board Members in Attendance:

Ralph Hunter, President	Michael A. Clark, Assistant Secretary
Patti Brown, Vice President	John Lessner, Assistant Secretary

Board Members Absent:

Corwin Snow, Secretary/Treasurer

Staff & Advisors in Attendance:

John Philip Brosseau, General Manager	Kristina Clark, Director of Administration
Sarah Landiak, Attorney, Winstead PC	Robert Flint, Chief Financial Officer

Others in Attendance:

Brenda Martin, Annexation Liaison

2. Public communications and comments.

Mrs. Landiak opened the meeting for Public Communications and Comment. However, no one present cared to make any comments, so a motion was made to close the public comments section of the meeting.

Motion: Ralph Hunter, President

Second: John Lessner, Assistant Secretary

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

3. Opening Remarks. A. Staff - None B. Presentations - None.

**CONSENT AGENDA**

Mrs. Landiak moved on to the Consent Agenda. The Board was presented with the General Manager's Report and associated documents. After all questions were answered and all remarks heard and with no further discussion a

Motion: Michael A. Clark, Assistant Secretary

Second: Patti Brown, Vice President

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

The Consent Agenda items considered were:

4. Approve Minutes of the July 22, 2020 meeting.

5. Approval of the General Manager’s report with regard, but not limited to: Monthly Unaudited Financial Reports and if applicable, the Quarterly Investment Report; Monthly Tax Collection Report; Monthly Water and Sewer Report; and Monthly Construction Activity Reports; Ongoing Task List Items, if applicable and Security Report.

6. Review and ratify approval of construction pay applications, payment requisitions, change orders, and if applicable, bid tabulation and recommendation of contract award; bid solicitations, and/or proposals, if applicable, for any projects within the District.

**ITEMS FOR INDIVIDUAL CONSIDERATION**

7. Review and accept final FY 2020-2021 Facility Operations and Maintenance Budget.

Mrs. Landiak asked the Board members to review and accept the final FY 2020-2021 FOMB. After no further comments a motion was made to accept the item.

Motion: Ralph Hunter, President

Second: Patti Brown, Vice President

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

8. Discuss and approve an Amendment to the Order Establishing District Facility Charges, Water and Wastewater Service Rates, Tap Fees, Solid Waste and Recycling Fees and take any and all actions necessary relating to such. After review and discussion, no action was needed.

9. Review tax rate recommendations and approve Water District Notice of Public Hearing on Tax Rate and authorize publication of said notice and additional postings.

Mrs. Landiak asked the Board members to review the Water District Notice of Public Hearing on Tax Rate. After no further comments, a motion was made to approve the Election.

Motion: Ralph Hunter, President

Second: Patti Brown, Vice President

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

10. Review District Rules and Regulations and consider changes, and take any and all necessary action. After review and discussion, no action was needed.

11. Review Capital Improvements and take any and all action needed.

Mr. Brosseau updated the Board on capital improvements. No action was needed.

12. Review and consider items to add to the next Board agenda.  
Public Tax Hearing

13. Adjournment.

After all business was conducted and there was no further comments a motion was made to adjourn the meeting.

Motion: Ralph Hunter, President

Second: Patti Brown, Vice President

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

Approved and adopted Wednesday, September 23, 2020



/s/ Corwin Snow, Secretary  
Corwin Snow, Secretary/Treasurer, Board of Directors  
Denton County Fresh Water Supply District No. 1-H