

**SPECIAL SESSION
DENTON COUNTY FRESH WATER SUPPLY DISTRICT NO. 1-C
BOARD MEETING MINUTES
November 17, 2020**

1. Call to Order.

The Board of Directors of Denton County Fresh Water Supply District No. 1-C convened, with attorney Ross Martin pursuant to an Order from the Governor suspending certain requirements of the Texas Open Meetings Act, the Board of Directors of Denton County Fresh Water Supply District No. 1-A ("District") held a special meeting solely by telephone conference to mitigate the spread of COVID-19. The meeting was conducted in a transparent and accessible manner pursuant to the guidance provided by the Office of the Attorney General. Participants follow the guidelines described in the agenda.

Board Members in Attendance:

Toby Hermesmeyer, President	Albert Hodges, Assistant Secretary
Preston D. Freeman, Vice President	David Moore, Assistant Secretary
Debra D. Caskey, Secretary/Treasure	

Board Members Absent:

Staff & Advisors in Attendance:

John Philip Brosseau, General Manager	Kristina Clark, Director of Administration
Ross Martin, Attorney, Winstead PC	Robert Flint, Chief Financial Officer
Kimberly Studdard, Legal Asst.	

Others in Attendance:

Brenda Martin, Annexation Liaison	Jeff Phillaw, Hill Top Security
Viginia Blake, McCall, Gibson	

2. Public communications and comments.

Mr. Martin opened the meeting for public communications and comments, however, no one present cared to make any comments, so a motion was made to close the public comment section of the meeting.

Motion: David Moore, Assistant Secretary

Second: Debra D. Caskey, Secretary/Treasure

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

3. Opening Remarks. A. Staff - None B. Presentations - None.

CONSENT AGENDA

Mr. Martin moved on to the Consent Agenda. The Board was presented with the General Manager's Report and associated documents. After all questions were answered and all remarks heard and with no further discussion a motion was made to approve the consent agenda, including all BIDS subject to attorney approval.

Motion: Toby Hermesmeyer, President

Second: Debra D. Caskey, Secretary/Treasure

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

It was noted that Director Freeman entered the meeting at this time.

4. Approve Minutes of the September 22 and October 20, 2020 meetings.

5. Approval of the General Manager's report with regard, but not limited to: Monthly Unaudited Financial Reports and if applicable, the Quarterly Investment Report; Monthly Tax Collection Report; Monthly Water and Sewer Report; Monthly Construction Activity Reports; and Ongoing Task List Items, and Security Report.

6. Review and ratify approval of construction pay applications, payment requisitions, change orders, and if applicable, bid tabulation and recommendation of contract award; bid solicitations, and/or proposals, if applicable, for any projects within the District.

ITEMS FOR INDIVIDUAL CONSIDERATION

7. Confirm the attorney general preliminary approval of the District's \$2,450,000 Unlimited Tax Utility Bonds, Series 2020 ("Series 2020 Utility Bonds"), review draft Closing Memo and take any final actions as may be necessary in connection with such sale and closing.

Mr. Martin asked the Board to confirm the attorney general preliminary approval on the Unlimited Tax Utility Series 2020 bond for \$2,450,000.00. After no further discussion a motion was made to approve the items.

Motion: Debra D. Caskey, Secretary/Treasurer

Second: Albert Hodges, Assistant Secretary

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

8. Review and approve the Agreed Upon Procedures ("AUP") report with regard to the Series 2020 Utility Bonds and authorized release of related checks;/wires relating to reimbursements and expenditures from the District's 2020 Utility Capital Projects Fund following such closing.

Mr. Martin asked the Board to review and approve the agreed Upon Procedures regarding the Series 2020 Utility Bond and authorize the release of checks/wires in relation of reimbursement and expenditure from the District's 2020 Utility Capital Projects. After no further comments a motion was made to approve the items.

Motion: Debra D. Caskey, Secretary/Treasurer

Second: Albert Hodges, Assistant Secretary

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

9. Review Capital Improvements and take any and all action necessary.
After review and discussion no changes were made and no action was needed.

10. Review and consider items to add to the next Board agenda.
No action was needed.

11. Adjournment.

After all business was conducted, and there was no further comments, a motion was made to adjourn the meeting.

Motion: David Moore, Assistant Secretary

Second: Debra D. Caskey, Secretary/Treasurer

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

Approved and adopted Tuesday, January 19, 2021



/s/ Debra Caskey, Secretary

Debra Caskey, Secretary/Treasurer, Board of Directors
Denton County Fresh Water Supply District No. 1-C