

**SPECIAL SESSION
DENTON COUNTY FRESH WATER SUPPLY DISTRICT NO. 1-D
BOARD MEETING MINUTES
September 30, 2020**

1. Call to Order.

The Board of Directors of Denton County Fresh Water Supply District No. 1-D convened, with attorney Ross Martin Pursuant to an Order of the Governor suspending certain requirements of the Texas Open Meetings Act, the Board of Directors of Denton County Fresh Water Supply District No. 1-D (“District”) held a special meeting solely by telephone conference to mitigate the spread of COVID-19. The meeting was conducted in a transparent and accessible manner pursuant to the guidance provided by the Office of the Attorney General. Participants follow the guidelines describe in the agenda

Board Members in Attendance:

Ray Martin, President	Katherine Griffith, Assistant Secretary
Chris Crawford, Vice President	Mark Samuels, Assistant Secretary
Dan Smith, Secretary/Treasurer	

Board Members Absent:

Staff & Advisors in Attendance:

Kristina Clark, Director of Administration	Julianne Kugle, Attorney
Ross Martin, Attorney, Winstead PC	Kerry Toverly, Bookkeeper

Others in Attendance:

Brenda Martin, Annexation Liaison	Ellen Thurmen, resident
Barbara Martin, resident	

ITEMS FOR INDIVIDUAL CONSIDERATION

2. Consider and appoint director, administer Oath of Office and Statement of Officer forms, elect slate of officers, and perform any action necessary with regard to such.

Mr. Martin read the elected candidates: President Mr. Ray Martin, Vice-President Mr. Chris Crawford, Secretary/ Treasurer Mr. Don Smith, Assistant Secy Ms. Katherine Griffith, Assistant Secy Mr. Mark Samuels. After no further comments a motion was made approve the item.

Motion: Ray Martin, President

Second: Chris Crawford, Vice President

The votes were: 5 Yes, with 0 No, and 1 Abstained. The Motion passed.

3. Consider termination of services with Winstead PC and take any action necessary.

Mr. Martin asked the Board to approve the termination of the Winstead contract. After no further comment a motion was made to approve the termination services of Winstead PC Attorneys.

Motion: Chris Crawford, Vice President

Second: Katherine Griffith, Assistant Secretary

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

4. Review qualifications of SKLaw – Sanford, Kuhl, Hagan, Kuhl, Parker, Kahn LLP and take necessary action to procure services.

Mr. Martin asked the Board to consider hiring SKLaw services starting immediately. After no further comments a motion was made to approve the item.

Motion: Chris Crawford, Vice President

Second: Dan Smith, Secretary/Treasurer

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

5. Review and approve an Amendment to the Order Setting Tax Rate.

Mr. Martin asked the Board to consider and approve the Setting Tax Rate of \$0.443301. After no further comments a motion was made to approve the item.

Motion: Dan Smith, Secretary/Treasurer

Second: Chris Crawford, Vice President

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

6. Review qualifications of Dye Toverly CPA and approve hiring them as an independent bookkeeper, including, but not limited to opening accounts on behalf of the District and completing necessary functions to perform such bookkeeping services.

Mr. Martin asked the Board to consider and approve Dye Toverly CPA for any bookkeeping services. After no further comments a motion was made to approve the item.

Motion: Mark Samuels, Assistant Secretary

Second: Chris Crawford, Vice President

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

7. Discuss and decide next steps regarding "The Hillside".

Mr. Martin asked the Board to discuss and consider any steps regarding "The Hillside". After no further comment: the item was tabled.

8. Adjournment.

After all business was conducted and there was no further comments a motion was made to adjourn the meeting.

Motion: Ray Martin, President

Second: Mark Samuels, Assistant Secretary

The votes were: 3 Yes, with 0 No, and 0 Abstained. The meeting adjourned.

Approved and adopted Tuesday, January 6, 2021



/s/ Dan Smith, Secretary

Dan Smith, Secretary/Treasurer, Board of Directors
Denton County Fresh Water Supply District No. 1-D