

**SPECIAL SESSION  
DENTON COUNTY FRESH WATER SUPPLY DISTRICT NO. 1-E  
BOARD MEETING MINUTES  
November 18, 2020**

1. Call to Order.

The Board of Directors of Denton County Fresh Water Supply District No. 1-E convened, with attorney Sarah Landiak Pursuant to an Order of the Governor suspending certain requirements of the Texas Open Meetings Act, the Board of Directors of Denton County Fresh Water Supply District No. 1-E (“District”) held a special meeting solely by telephone conference to mitigate the spread of COVID-19. The meeting was conducted in a transparent and accessible manner pursuant to the guidance provided by the Office of the Attorney General Participants follow the guidelines describe in the agenda.

Board Members in Attendance:

Seth Higgins, President

John Deihl, Secretary

Steven Minear, Vice President

Jack Wrigley, Treasurer/Asst. Secy.

Board Members Absent:

Randal Winkler, Assistant Secretary

Staff & Advisors in Attendance:

John Philip Brosseau, General Manager

Kristina Clark, Director of Administration

Sarah Landiak, Attorney, Winstead PC

Robert Flint, Chief Financial Officer

Others in Attendance:

Brenda Martin, Annexation Liaison

Dave Griffith, resident

2. Public Communications and Comments.

After review and discussion, no action was needed.

3. Opening Remarks. A. Staff - None. B. Presentations

CONSENT AGENDA

Mrs. Landiak moved on to the Consent Agenda. The Board was presented with the General Manager's Report and associated documents. After all questions were answered and all remarks heard and with no further discussion a motion was made to approve the consent agenda, including all BIDS subject to attorney approval.

Motion: Seth Higgins, President

Second: Jack Wrigley, Treasurer/Asst. Secy.

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

The Consent Agenda items considered were:

4. Approve Minutes of the September 23 and October 20, 2020 meetings.

5. Approval of the General Manager's report with regard, but not limited to, Monthly Unaudited Financial Reports and if applicable, the Quarterly Investment Report, Monthly Tax Collection Report, Monthly Water and Sewer Report, Monthly Construction Activity Reports; and Ongoing Task List Items, if applicable and Security Report.

6. Review and ratify approval of construction pay applications, payment requisitions, change orders, and if applicable, bid tabulation and recommendation of contract award; bid solicitations, and/or proposals, if applicable, for any projects within the District.

**ITEMS FOR INDIVIDUAL CONSIDERATION**

7. Review Capital Improvements and take any and all action necessary.

After review and discussion, no changes were made to the existing exemption, so no action was needed.

8. Review and consider items to add to the next Board agenda.

Traffic Mitigation, Lights, Expenses.

9. Adjournment.

After all business was conducted and there was no further comments a motion was made to adjourn the meeting.

Motion: Seth Higgins, President

Second: Jack Wrigley, Treasurer/Asst. Secy.

The votes were: 4 Yes, with 0 No, and 0 Abstained. The meeting adjourned.

Approved and adopted Wednesday, January 20, 2021



/s/ John Deihl, Secretary

John Deihl, Secretary, Board of Directors

Denton County Fresh Water Supply District No. 1-E