

**SPECIAL SESSION
DENTON COUNTY FRESH WATER SUPPLY DISTRICT NO. 1-F
BOARD MEETING MINUTES
November 23, 2020**

1. Call to Order.

The Board of Directors of Denton County Fresh Water Supply District No. 1-F convened, with attorney Sarah Landiak Pursuant to an Order of the Governor suspending certain requirements of the Texas Open Meetings Act, the Board of Directors of Denton County Fresh Water Supply District No. 1-F ("District") held a special meeting solely by telephone conference to mitigate the spread of COVID-19. The meeting was conducted in a transparent and accessible manner pursuant to the guidance provided by the Office of the Attorney General. Participants follow the guidelines describe in the agenda.

Board Members in Attendance:

Tanya Carlis, President

Sherri Ballard, Assistant Secretary

Katrina W English, Vice President

Jacob Molnar, Assistant Secretary/Treasure

Soham "Reddy" Mannem, Secretary/Treasurer

Board Members Absent:

Staff & Advisors in Attendance:

John Philip Brosseau, General Manager

Kristina Clark, Director of Administration

Sarah Landiak, Attorney, Winstead PC

Robert Flint, Chief Financial Officer

Kimberly Studdard, Legal Asst.

Others in Attendance:

Brenda Martin, Annexation Liaison

2. Public Communications and Comments.

No action was needed.

3. Opening Remarks. A. Staff - None. B. Presentations - None.

CONSENT AGENDA

Mrs. Landiak moved on to the Consent Agenda. The Board was presented with the General Manager's Report and associated documents. After all questions were answered and all remarks heard and with no further discussion a motion was made to approve the consent agenda, including all BIDS subject to attorney approval.

Motion: Katrina W English, Vice President

Second: Tanya Carlis, President

The votes were: 3 Yes, with 0 No, and 0 Abstained. The Motion passed.

The Consent Agenda items considered were:

4. Approve Minutes of the September 23, 2020 meeting.

5. Approval of the General Manager's report with regard, but not limited to, Monthly Unaudited Financial Reports and if applicable, the Quarterly Investment Report; Monthly Tax Collection Report; Monthly Water and Sewer Report and Monthly Construction Activity Reports; and Ongoing Task List Items, if applicable, and Security Report.

6. Review and ratify approval of construction pay applications, payment requisitions, change orders, and if applicable, bid tabulation and recommendation of contract award; bid solicitations, and/or proposals, if applicable, for any projects within the District.

ITEMS FOR INDIVIDUAL CONSIDERATION

7. If timely, consider appointments to the Board, confirm execution of Statement of Officer forms by both proposed appointees and adopt the following:

- (a). Order Appointing Director (to position that expires May 2022);
- (b) Order Appointing Directors (to position that expires May 2024),
- (c) administer Oaths of Office for both positions and
- (d) appoint them to available officer positions: Treasurer/Assistant Secretary and Assistant Secretary.

Mrs. Landiak read the elected candidates: Jacob Molnar Treasurer/Assistant Secretary and Sherri Ballard Assistant Secretary. After no further comments a motion was made to approve the positions.

Motion: Tanya Carlis, President
Second: Katrina W English, Vice President

The votes were: 3 Yes, with 0 No, and 0 Abstained. The Motion passed.

8. Review and approved Amended District Information Form (to reflect lowering of 2020 total tax rate) and authorize filing with Denton County and the Texas Commission on Environmental Quality.

Mrs. Landiak asked the Board to review and approve the Amended District Information Form reflecting a lower tax rate and authorize filing with Denton County and the Texas Commission on Environmental Quality. After no further comments a motion was made to approve the items.

Motion: Sherri Ballard, Assistant Secretary
Second: Tanya Carlis, President

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion failed.

9. Review Capital Improvements and take any and all action necessary.

Mr. Brosseau updated the Board about capital improvements. No action was needed.

10. Review and consider items to add to the next Board agenda.

No action was needed.

11. Adjournment.

After all business was conducted and there was no further comments a motion was made to adjourn the meeting.

Motion: Soham "Reddy" Mannem, Secretary/Treasurer
Second: Katrina W English, Vice President

The votes were: 5 Yes, with 0 No, and 0 Abstained. The meeting adjourned.

Approved and adopted: Wednesday, January 20, 2021



/s/ Soham Mannem, Secretary/Treasurer
Soham "Reddy" Mannem, Secretary/Treasurer, Board of Directors
Denton County Fresh Water Supply District No. 1-F