

**SPECIAL SESSION**  
**DENTON COUNTY FRESH WATER SUPPLY DISTRICT NO. 1-C**  
**BOARD MEETING MINUTES**  
**January 19, 2021**

1. Call to Order.

The Board of Directors of Denton County Fresh Water Supply District No. 1-C convened, with attorney Ross Martin pursuant to an Order from the Governor suspending certain requirements of the Texas Open Meetings Act, the Board of Directors of Denton County Fresh Water Supply District No. 1-A (“District”) held a special meeting solely by telephone conference to mitigate the spread of COVID-19. The meeting was conducted in a transparent and accessible manner pursuant to the guidance provided by the Office of the Attorney General. Participants follow the guidelines described in the agenda.

Board Members in Attendance:

Toby Hermesmeyer, President	Albert Hodges, Assistant Secretary
Preston D. Freeman, Vice President	David Moore, Assistant Secretary
Debra D. Caskey, Secretary/Treasure	

Board Members Absent:

Staff & Advisors in Attendance:

John Philip Brosseau, General Manager	Kristina Clark, Director of Administration □
Ross Martin, Attorney, Winstead PC	Robert Flint, Chief Financial Officer
Joseph Ellis, McCall & Gibson	

Others in Attendance:

Brenda Martin, Annexation Liaison	Vicki Hahn, Winstead
Alysa Saccomen, McCall & Gibson	Cole Claiborn, Bright Realty

2. Item #7. Acknowledge receipt of and review and approve audit for fiscal year ended 09/30/20 and authorize all necessary filings.

Mr. Ellis presented the audit for fiscal year ended 09/30/2020 and after all questions were answered and there were no further comments a motion was made to approve the item.

Motion: Toby Hermesmeyer, President

Second: Albert Hodges, Assistant Secretary

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

3. Item #2. Public communications and comments.

Mr. Martin opened the meeting for public communications and comments, however, no one present cared to make any comments, so a motion was made to close the public comment section of the meeting.

Motion: Debra D. Caskey, Secretary/Treasure

Second: David Moore, Assistant Secretary

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

4. Item #3. Opening Remarks. A. Staff - None B. Presentations - None.

## CONSENT AGENDA

Mr. Martin moved on to the Consent Agenda. The Board was presented with the General Manager's Report and associated documents. After all questions were answered and all remarks heard and with no further discussion a motion was made to approve the consent agenda, including all BIDS subject to attorney approval.

Motion: Toby Hermesmeier, President

Second: Albert Hodges, Assistant Secretary

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

5. Item #4. Approve Minutes of the November 17, 2020 meetings.

6. Item #5. Approval of the General Manager's report with regard, but not limited to: Monthly Unaudited Financial Reports and if applicable, the Quarterly Investment Report; Monthly Tax Collection Report; Monthly Water and Sewer Report; Monthly Construction Activity Reports; and Ongoing Task List Items, and Security Report.

7. Item #6. Review and ratify approval of construction pay applications, payment requisitions, change orders, and if applicable, bid tabulation and recommendation of contract award; bid solicitations, and/or proposals, if applicable, for any projects within the District.

## ITEMS FOR INDIVIDUAL CONSIDERATION

8. Consider and adopt Resolution Acknowledging Annual Review of Investment Policy.

Mr. Martin asked the Board to adopt the Resolution Acknowledging Annual Review of Investment Policy After no further comments a motion was made to approve the item.

Motion: Debra D. Caskey, Secretary/Treasurer

Second: Albert Hodges, Assistant Secretary

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

9. Review Capital Improvements and take any and all action necessary.

No action was needed.

10. Review and consider items to add to the next Board agenda.

No action was needed.

11. Adjournment.

After all business was conducted, and there was no further comments, a motion was made to adjourn the meeting.

Motion: Debra D. Caskey, Secretary/Treasurer

Second: Albert Hodges, Assistant Secretary

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

Approved and adopted Tuesday, March 16, 2021



/s/ Debra Caskey, Secretary

Debra Caskey, Secretary/Treasurer, Board of Directors  
Denton County Fresh Water Supply District No. 1-C