

**SPECIAL SESSION
DENTON COUNTY FRESH WATER SUPPLY DISTRICT NO. 1-E
BOARD MEETING MINUTES
January 20, 2021**

1. Call to Order.

The Board of Directors of Denton County Fresh Water Supply District No. 1-E convened, with attorney Sarah Landiak Pursuant to an Order of the Governor suspending certain requirements of the Texas Open Meetings Act, the Board of Directors of Denton County Fresh Water Supply District No. 1-E (“District”) held a special meeting solely by telephone conference to mitigate the spread of COVID-19. The meeting was conducted in a transparent and accessible manner pursuant to the guidance provided by the Office of the Attorney General Participants follow the guidelines describe in the agenda.

Board Members in Attendance:

Seth Higgins, President	Jack Wrigley, Treasurer/Asst. Secy.
Steven Minear, Vice President	Randal Winkler, Assistant Secretary
John Deihl, Secretary	

Board Members Absent:

Staff & Advisors in Attendance:

John Philip Brosseau, General Manager	Kristina Clark, Director of Administration □
Sarah Landiak, Attorney, Winstead PC	Robert Flint, Chief Financial Officer
Joseph Ellis, Audit Senior, McCall Gibson	

Others in Attendance:

Brenda Martin, Annexation Liaison	Vicki Hahn, Winstead
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2. Item #7. Acknowledge receipt of and review and approve audit for fiscal year ended 09/30/20 and authorize all necessary filings.

Mr. Ellis presented the audit for fiscal year ended 09/30/2020 and after all questions were answered and there were no further comments a motion was made to approve the item.

Motion: Steven Minear, Vice President

Second: Randal Winkler, Assistant Secretary

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

3. Item #2. Public Communications and Comments.

After review and discussion, no action was needed.

4. Item #3. Opening Remarks. A. Staff - None. B. Presentations

CONSENT AGENDA

Mrs. Landiak moved on to the Consent Agenda. The Board was presented with the General Manager's Report and associated documents. After all questions were answered and all remarks heard and with no further discussion a motion was made to approve the consent agenda, including all BIDS subject to attorney approval.

Motion: Seth Higgins, President

Second: Randal Winkler, Assistant Secretary

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

The Consent Agenda items considered were:

5. Item #4. Approve Minutes of the November 17, 2020 meeting.

6. Item #5. Approval of the General Manager's report with regard, but not limited to, Monthly Unaudited Financial Reports and if applicable, the Quarterly Investment Report, Monthly Tax Collection Report, Monthly Water and Sewer Report, Monthly Construction Activity Reports; and Ongoing Task List Items, if applicable and Security Report.

7. Item #6. Review and ratify approval of construction pay applications, payment requisitions, change orders, and if applicable, bid tabulation and recommendation of contract award; bid solicitations, and/or proposals, if applicable, for any projects within the District.

ITEMS FOR INDIVIDUAL CONSIDERATION

8. Consider and adopt Resolution Acknowledging Annual Review of Investment Policy.

Mrs. Landiak asked the Board to adopt the Resolution Acknowledging the Annual Review of Investment Policy. After no further comments a motion was made to approve the item.

Motion: Randal Winkler, Assistant Secretary

Second: Steven Minear, Vice President

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

9. Review Capital Improvements and take any and all action necessary.
no action needed

10. Review and consider items to add to the next Board agenda.
no action needed

11. Adjournment.

After all business was conducted and there was no further comments a motion was made to adjourn the meeting.

Motion: Seth Higgins, President

Second: Steven Minear, Vice President

The votes were: 5 Yes, with 0 No, and 0 Abstained. The meeting adjourned.

Approved and adopted Wednesday, March 17, 2021



/s/ John Deihl, Secretary

John Deihl, Secretary, Board of Directors
Denton County Fresh Water Supply District No. 1-E