

**SPECIAL SESSION  
DENTON COUNTY FRESH WATER SUPPLY DISTRICT NO. 1-H  
BOARD MEETING MINUTES  
January 19, 2021**

1. Call to Order.

The Board of Directors of Denton County Fresh Water Supply District No. 1-H convened, with attorney Ross Martin Pursuant to an Order of the Governor suspending certain requirements of the Texas Open Meetings Act, the Board of Directors of Denton County Fresh Water Supply District No. 1-H (“District”) held a special meeting solely by telephone conference to mitigate the spread of COVID-19. The meeting was conducted in a transparent and accessible manner pursuant to the guidance provided by the Office of the Attorney General. Participants follow the guidelines describe in the agenda.

Board Members in Attendance:

Patti Brown, Vice President	Corwin Snow, Secretary/Treasurer
John Lessner, Assistant Secretary	

Board Members Absent:

Ralph Hunter, President	Michael A. Clark, Assistant Secretary
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Staff & Advisors in Attendance:

John Philip Brosseau, General Manager	Kristina Clark, Director of Administration <input type="checkbox"/>
Ross Martin, Attorney, Winstead PC	Robert Flint, Chief Financial Officer
Joseph Ellis, Audit Senior, McCall Gibson	

Others in Attendance:

Brenda Martin, Annexation Liaison	Vicki Hahn, Winstead
Alysa Saccomen, McCall & Gibson	

2. Public communications and comments.

Mr. Martin opened the meeting for Public Communications and Comment. However, no one present cared to make any comments, so a motion was made to close the public comments section of the meeting.

Motion: John Lessner, Assistant Secretary

Second: Corwin Snow, Secretary/Treasurer

The votes were: 3 Yes, with 0 No, and 0 Abstained. The Motion passed.

3. Item #7. Acknowledge receipt of and review and approve audit for fiscal year ended 09/30/20 and authorize all necessary filings.

Mr. Ellis presented the audit for fiscal year ended 09/30/2020 and after all questions were answered and there w no further comments a motion was made to approve the item.

Motion: Corwin Snow, Secretary/Treasurer

Second: Patti Brown, Vice President

The votes were: 3 Yes, with 0 No, and 0 Abstained. The Motion passed.

4. Item #3. Opening Remarks. A. Staff - None B. Presentations - None.

**CONSENT AGENDA**

Mr. Martin moved on to the Consent Agenda. The Board was presented with the General Manager's Report and associated documents. After all questions were answered and all remarks heard and with no further discussion a motion was made to approve the consent agenda, including all BIDS subject to attorney approval.

Motion: John Lessner, Assistant Secretary

Second: Patti Brown, Vice President

The votes were: 3 Yes, with 0 No, and 0 Abstained. The Motion passed.

The Consent Agenda items considered were:

5. Item # 4. Approve Minutes of the November 23, 2020 meeting.

6. Item #5. Approval of the General Manager's report with regard, but not limited to: Monthly Unaudited Financial Reports and if applicable, the Quarterly Investment Report; Monthly Tax Collection Report; Monthly Water and Sewer Report; and Monthly Construction Activity Reports; Ongoing Task List Items, if applicable and Security

7. Item #6. Review and ratify approval of construction pay applications, payment requisitions, change orders, and if applicable, bid tabulation and recommendation of contract award; bid solicitations, and/or proposals, if applicable, for any projects within the District.

**ITEMS FOR INDIVIDUAL CONSIDERATION**

8. Consider and adopt Resolution Acknowledging Annual Review of Investment Policy.

Mr. Martin asked the Board to adopt the Resolution Acknowledging the Annual Review of the Investment Policy. After no further comments a motion was made to approve the item.

Motion: John Lessner, Assistant Secretary

Second: Corwin Snow, Secretary/Treasurer

The votes were: 3 Yes, with 0 No, and 0 Abstained. The Motion passed.

9. Review Capital Improvements and take any and all action needed.

Mr. Brosseau updated the Board on capital improvements. No action was needed.

10. Review and consider items to add to the next Board agenda.

No action needed

11. Adjournment.

After all business was conducted and there was no further comments a motion was made to adjourn the meeting.

Motion: Corwin Snow, Secretary/Treasurer

Second: John Lessner, Assistant Secretary

The votes were: 3 Yes, with 0 No, and 0 Abstained. The Motion passed.

Approved and adopted Tuesday, March 16, 2021



/s/ Corwin Snow, Secretary/Treasurer

Corwin Snow, Secretary/Treasurer, Board of Directors  
Denton County Fresh Water Supply District No. 1-H