

**REGULAR SESSION**  
**DENTON COUNTY FRESH WATER SUPPLY DISTRICT NO. 1-A**  
**BOARD MEETING MINUTES**  
**April 20, 2021**

**1. Call to Order.**

The Board of Directors of Denton County Fresh Water Supply District No. 1-A convened, with attorney Ross Martin pursuant to an Order from the Governor suspending certain requirements of the Texas Open Act, the Board of Directors of Denton County Fresh Water Supply District No. 1-A ("District") held a special meeting solely by telephone conference to mitigate the spread of COVID-19. The meeting was conducted in a transparent and accessible manner pursuant to the guidance provided by the Office of the Attorney General. Participants follow the guidelines describe in the agenda.

**Board Members in Attendance:**

Gaylord S. O'Con, President	Scott Beard, Secretary/Treasurer
John Phillip Brosseau, Vice President	Kevin Egan, Assistant Secretary

**Board Members Absent:**

Jack Carlile, Assistant Secretary

**Staff & Advisors in Attendance:**

John Philip Brosseau, General Manager	Kristina Clark, Director of Administration
Ross Martin, Attorney, Winstead PC	Robert Flint, Chief Financial Officer
Vicki Hahn, Winstead PC	

**Others in Attendance:**

Brenda Martin, Annexation Liaison

**2. Public communications and comments.**

Mr. Martin opened the meeting for public communication and comment. No one present cared to comment so a motion was made to close the public comments section of the meeting.

Motion: Gaylord S. O'Con, President

Second: Scott Beard, Secretary/Treasurer

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

**3. Opening Remarks. A. Staff - None B. Presentations - None.**

**CONSENT AGENDA**

Mr. Martin moved on to the Consent Agenda. The Board was presented with the General Manager's Report and associated documents. After all questions were answered and all remarks heard and with no further discussion a motion was made to approve the consent agenda, including all BIDS subject to attorney approval.

Motion: Scott Beard, Secretary/Treasurer

Second: Gaylord S. O'Con, President

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

The Consent Agenda items considered were:

**4. Approve Minutes of the March 16, 2021 meeting.**

5. Approval of the General Manager's report with regard, but not limited to the Monthly Unaudited Financial Reports and if applicable, the Quarterly Investment Report; Monthly Tax Collection Reports for all applicable Districts; Monthly Water and Sewer Reports for DCFWSD No. 1-A through DCFWSD No. 1-H; Monthly Construction Activity Reports; Ongoing Task List Items; and Security Report.

6. Review and ratify approval of construction pay applications, payment requisitions, change orders, and if applicable, bid tabulation and recommendation of contract award; bid solicitations, and/or proposals, if applicable, for any projects within and for DCFWSD No. 1-C through 1-H.

**ITEMS FOR INDIVIDUAL CONSIDERATION**

7. Discuss and tentatively agree on two (2) separate proposed District hearing dates (in conjunction with the May and June Board meetings) on the proposed Third Amendment to Strategic Partnership Agreement Between the City of Lewisville, Texas and Denton County Fresh Water Supply District Nos. 1-A through 1-H – one of which hearings will be within the District and authorize notice of same to be included on the agendas of such meetings and in any other manner as deemed appropriate.

Mr. Martin asked the Board members to agree to the following dates May 18 and June 15 for the Public Hearings the Third Amendment to the Strategic Partnership Agreement between City of Lewisville and Denton County FWSD 1-a through 1-H. After no further comments a motion was made to approve the item.

Motion: Scott Beard, Secretary/Treasurer

Second: Gaylord S. O'Con, President

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

8. Review and approve Amended Order Establishing Records Management Program and Appointing Records Management Officer.

Mr. Martin asked the Board to consider and approve the Amended Order Establishing a Management Program and a Appointing Records Management Officer. After no further discussion a motion was made to approve the

Motion: Kevin Egan, Assistant Secretary

Second: Scott Beard, Secretary/Treasurer

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

9. Discuss annual Cybersecurity Training for directors and employees to be completed on or before June 14th. No action needed.

10. Review and approve updated Water Conservation and Drought Contingency Plan and take any and all action as may be necessary.

Mr. Martin asked the Board to approve the update Water Conservation and Drought Contingency Plan. After no further comments a motion was made to approve the item.

Motion: Scott Beard, Secretary/Treasurer

Second: Kevin Egan, Assistant Secretary

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

11. Review matters relating to pending or threatened litigation or employment matters and, if deemed necessary, adjourn to Executive Session to discuss same and consult with attorneys on such matters. No action needed.

12. Reopen meeting, if necessary, and take any required formal action in connection with such litigation. No action needed.

13. Review and consider items to add to the next Board agenda.

Strategic Partnership Agreement

14. Adjournment.

After all business was conducted and there was no further comments a motion was made to adjourn the meeting.

Motion: Kevin Egan, Assistant Secretary

Second: Gaylord S. O'Con, President

The votes were: 4 Yes, with 0 No, and 0 Abstained. The meeting adjourned.

Approved and adopted Tuesday, May 18, 2021



  
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**Scott Beard, Secretary**  
**Denton County Fresh Water Supply District 1-A**