

**SPECIAL SESSION  
DENTON COUNTY FRESH WATER SUPPLY DISTRICT NO. 1-E  
BOARD MEETING MINUTES  
March 17, 2021**

1. Call to Order.

The Board of Directors of Denton County Fresh Water Supply District No. 1-E convened, with attorney Sarah Landiak Pursuant to an Order of the Governor suspending certain requirements of the Texas Open Meetings Act, the Board of Directors of Denton County Fresh Water Supply District No. 1-E (“District”) held a special meeting solely by telephone conference to mitigate the spread of COVID-19. The meeting was conducted in a transparent and accessible manner pursuant to the guidance provided by the Office of the Attorney General. Participants follow the guidelines describe in the agenda.

Board Members in Attendance:

Seth Higgins, President	Randal Winkler, Assistant Secretary
John Deihl, Secretary	

Board Members Absent:

Steven Minear, Vice President	Jack Wrigley, Treasurer/Asst. Secy.
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Staff & Advisors in Attendance:

John Philip Brosseau, General Manager	Robert Flint, Chief Financial Officer
Sarah Landiak, Attorney, Winstead PC	

Others in Attendance:

Brenda Martin, Annexation Liaison	Vicki Hahn, Winstead
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2. Public Communications and Comments.

After review and discussion, no action was needed.

3. Opening Remarks. A. Staff - None. B. Presentations - Brenda Martin spoke of last annexation meeting.

**CONSENT AGENDA**

Mrs. Landiak moved on to the Consent Agenda. The Board was presented with the General Manager's Report and associated documents. After all questions were answered and all remarks heard and with no further discussion a motion was made to approve the consent agenda, including all BIDS subject to attorney approval.

Motion: Randal Winkler, Assistant Secretary

Second: Seth Higgins, President

The votes were: 3 Yes, with 0 No, and 0 Abstained. The Motion passed.

The Consent Agenda items considered were:

4. Approve Minutes of the January 20, 2021 meeting.

5. Approval of the General Manager’s report with regard, but not limited to, Monthly Unaudited Financial Reports and if applicable, the Quarterly Investment Report, Monthly Tax Collection Report, Monthly Water and Sewer Report, Monthly Construction Activity Reports; and Ongoing Task List Items, if applicable and Security Report.

6. Review and ratify approval of construction pay applications, payment requisitions, change orders, and if applicable, bid tabulation and recommendation of contract award; bid solicitations, and/or proposals, if applicable, for any projects within the District.

**ITEMS FOR INDIVIDUAL CONSIDERATION**

7. Review Capital Improvements and take any and all action necessary.  
no action needed

8. Review and consider items to add to the next Board agenda.  
no action needed

9. Adjournment.

After all business was conducted and there was no further comments a motion was made to adjourn the meeting.

Motion: Seth Higgins, President

Second: John Deihl, Secretary

The votes were: 5 Yes, with 0 No, and 0 Abstained. The meeting adjourned.

Approved and adopted Wednesday, April 21, 2021



/s/ John Deihl, Secretary

John Deihl, Secretary, Board of Directors  
Denton County Fresh Water Supply District No. 1-E