

**SPECIAL SESSION
DENTON COUNTY FRESH WATER SUPPLY DISTRICT NO. 1-F
BOARD MEETING MINUTES
March 17, 2021**

1. Call to Order.

The Board of Directors of Denton County Fresh Water Supply District No. 1-F convened, with attorney Sarah Landiak Pursuant to an Order of the Governor suspending certain requirements of the Texas Open Meetings Act, the Board of Directors of Denton County Fresh Water Supply District No. 1-F ("District") held a special meeting solely by telephone conference to mitigate the spread of COVID-19. The meeting was conducted in a transparent and accessible manner pursuant to the guidance provided by the Office of the Attorney General. Participants follow the guidelines describe in the agenda.

Board Members in Attendance:

Tanya Carlis, President

Sherri Ballard, Assistant Secretary

Katrina W English, Vice President

Jacob Molnar, Assistant Secretary/Treasure

Board Members Absent:

Open Position, Secretary/Treasurer

Staff & Advisors in Attendance:

John Philip Brosseau, General Manager

Robert Flint, Chief Financial Officer

Sarah Landiak, Attorney, Winstead PC

Others in Attendance:

Brenda Martin, Annexation Liaison

Vicki Hahn, Winstead

Michelle, resident

2. Public Communications and Comments.

Mrs. Landiak open the meeting for Public Communications and Comments. No one present cared to make a comment so a motion was made to close the public comment section of the meeting.

Motion: Tanya Carlis, Assistant Secretary

Second: Katrina W English, Assistant Secretary

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

3. Opening Remarks. A. Staff - None. B. Presentations - Branda Martin spoke of last annexation meeting.

CONSENT AGENDA

Mrs. Landiak moved on to the Consent Agenda. The Board was presented with the General Manager's Report and associated documents. After all questions were answered and all remarks heard and with no further discussion a motion was made to approve the consent agenda, including all BIDS subject to attorney approval.

Motion: Katrina W English, Vice President

Second: Tanya Carlis, President

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

The Consent Agenda items considered were:

4. Approve Minutes of the January 20, 2021 meeting.

5. Approval of the General Manager's report with regard, but not limited to, Monthly Unaudited Financial Reports and if applicable, the Quarterly Investment Report; Monthly Tax Collection Report; Monthly Water and Sewer Report and Monthly Construction Activity Reports; and Ongoing Task List Items, if applicable, and Security Report.

6. Review and ratify approval of construction pay applications, payment requisitions, change orders, and if applicable, bid tabulation and recommendation of contract award; bid solicitations, and/or proposals, if applicable, for any projects within the District.

ITEMS FOR INDIVIDUAL CONSIDERATION

7. Review Capital Improvements and take any and all action necessary.

Mr. Brosseau spoke of Capital Improvements, work on ADA ramps, sidewalks and street repairs. Director Carlis advise not to spend over \$200,000 on improvement. After no further discussion a motion was made to approve the ite

Motion: Tanya Carlis, President

Second: Katrina W English, Assistant Secretary

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

8. Review and consider items to add to the next Board agenda.

No action was needed.

9. Adjournment.

After all business was conducted and there was no further comments a motion was made to adjourn the meeting.

Motion: Katrina W English, Vice President

Second: Jacob Molnar, Assistant Secretary/Treasure

The votes were: 4 Yes, with 0 No, and 0 Abstained. The meeting adjourned.

Approved and adopted: Wednesday, April 21, 2021



/s/ Sherri Ballard, Assistant Secretary

Sherri Ballard, Assistant Secretary, Board of Directors,
Denton County Fresh Water Supply District No. 1-F