

**REGULAR SESSION**  
**DENTON COUNTY FRESH WATER SUPPLY DISTRICT NO. 1-F**  
**BOARD MEETING MINUTES**  
**August 18, 2021**

1. Call to Order.

The Board of Directors of Denton County Fresh Water Supply District No. 1-F convened, with attorney Sarah Landiak pursuant to an Order from the Governor suspending certain requirements of the Texas Open Meetings Act, the Board of Directors of Denton County Fresh Water Supply District No. 1-F (“District”) held a special meeting solely by telephone conference to mitigate the spread of COVID-19. The meeting was conducted in a transparent and accessible manner pursuant to the guidance provided by the Office of the Attorney General. Participants follow the guidelines describe in the agenda.

Board Members in Attendance:

Tanya Carlis, President

Jacob Molnar, Assistant Secretary/Treasure

Katrina W English, Vice President

Board Members Absent:

Open position, Assistant Secretary

Open position, Assistant Secretary

Staff & Advisors in Attendance:

Kristina Clark, Director of Administration □

Robert Flint, Chief Financial Officer

Sarah Landiak, Attorney, Winstead PC

Vicki Hahn, Winstead PC

Others in Attendance:

Brenda Martin, Annexation Liaison

2. Public Communications and Comments.

No action was needed.

3. Opening Remarks. A. Staff - None. B. Presentations

**CONSENT AGENDA**

Mrs. Landiak moved on to the Consent Agenda. The Board was presented with the General Manager's Report and associated documents. After all questions were answered and all remarks heard and with no further discussion a motion was made to approve the consent agenda, including all BIDS subject to attorney approval.

Motion: Tanya Carlis, President

Second: Katrina W English, Vice President

The votes were: 3 Yes, with 0 No, and 0 Abstained. The Motion passed.

The Consent Agenda items considered were:

4. Approve Minutes of the July 21, 2021, meeting.

5. Approval of the General Manager’s report with regard, but not limited to, Monthly Unaudited Financial Reports and if applicable, the Quarterly Investment Report; Monthly Tax Collection Report; Monthly Water and Sewer Report and Monthly Construction Activity Reports; and Ongoing Task List Items, if applicable, and Security Report.

6. Review and ratify approval of construction pay applications, payment requisitions, change orders, and if applicable, bid tabulation and recommendation of contract award; bid solicitations, and/or proposals, if applicable, for any projects within the District.

**ITEMS FOR INDIVIDUAL CONSIDERATION**

7. Review and accept final FY 2021-2022 Facility Operations and Maintenance Budget.

Mrs. Landiak asked the Board to review and accept the final FY 2021/22 Facility Operations and Maintenance Budget. After no further comments a motion was made to approve the item.

Motion: Katrina W English, Vice President

Second: Jacob Molnar, Assistant Secretary/Treasurer

The votes were: 3 Yes, with 0 No, and 0 Abstained. The Motion passed.

8. Review tax rate recommendations and approve Water District Notice of Public Hearing on Tax Rate and authorize publication of said notice.

Mrs. Landiak asked the Board to consider the tax rate commendations and approve Water District Notice of Public Hearing on Tax Rate and authorize publications of said notice. After no further discussion a motion was made to approve the item.

Motion: Tanya Carlis, President

Second: Katrina W English, Vice President

The votes were: 3 Yes, with 0 No, and 0 Abstained. The Motion passed.

9. Review and approve the 2021 Interlocal Agreement for Property Tax Collections with Denton County, Texas and authorize such to be executed by the General Manager.

After review and discussion, no action was needed.

10. Review and consider items to add to the next Board agenda.

Tax Rate, Capital Improvements

11. Adjournment.

After all business was conducted and there was no further comments a motion was made to adjourn the meeting.

Motion: Jacob Molnar, Assistant Secretary/Treasurer

Second: Tanya Carlis, President

The votes were: 3 Yes, with 0 No, and 0 Abstained. The meeting adjourned.

Approved and adopted: Wednesday, September 22, 2021



  
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Jacob Molnar, Asst. Secretary/Treasurer, Board of Directors  
Denton County Fresh Water Supply District No. 1-F