

**REGULAR SESSION**  
**DENTON COUNTY FRESH WATER SUPPLY DISTRICT NO. 1-H**  
**BOARD MEETING MINUTES**  
**August 17, 2021**

1. Call to Order.

The Board of Directors of Denton County Fresh Water Supply District No. 1-H convened, with attorney Ross Martin Pursuant to an Order of the Governor suspending certain requirements of the Texas Open Meetings Act, the Board of Directors of Denton County Fresh Water Supply District No. 1-H (“District”) held a special meeting solely by telephone conference to mitigate the spread of COVID-19. The meeting was conducted in a transparent and accessible manner pursuant to the guidance provided by the Office of the Attorney General. Participants follow the guidelines describe in the agenda.

Board Members in Attendance:

Patti Brown, Vice President

John Lessner, Assistant Secretary

Michael A. Clark, Assistant Secretary

Corwin Snow, Secretary/Treasurer

Board Members Absent:

Ralph Hunter, President

Staff & Advisors in Attendance:

John Philip Brosseau, General Manager

Kristina Clark, Director of Administration

Ross Martin, Attorney, Winstead PC

Vicki Hahn, Winstead PC

Others in Attendance:

Brenda Martin, Annexation Liaison

Gina Thompson, City of Lewisville

2. Public communications and comments.

Mr. Martin opened the meeting for Public Communications and Comment. However, no one present cared to make any comments, so a motion was made to close the public comments section of the meeting.

Motion: John Lessner, Assistant Secretary

Second: Corwin Snow, Secretary/Treasurer

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

3. Opening Remarks. A. Staff - None B. Presentations - None.

**CONSENT AGENDA**

Mr. Martin moved on to the Consent Agenda. The Board was presented with the General Manager's Report and associated documents. After all questions were answered and all remarks heard and with no further discussion a motion was made to approve the consent agenda, including all BIDS subject to attorney approval.

Motion: Michael A. Clark, Assistant Secretary

Second: John Lessner, Assistant Secretary

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

The Consent Agenda items considered were:

4. Approve Minutes of the July 20, 2021, meeting.

5. Approval of the General Manager’s report with regard, but not limited to: Monthly Unaudited Financial Reports and if applicable, the Quarterly Investment Report; Monthly Tax Collection Report; Monthly Water and Sewer Report; and Monthly Construction Activity Reports; Ongoing Task List Items, if applicable and Security Report.
6. Review and ratify approval of construction pay applications, payment requisitions, change orders, and if applicable, bid tabulation and recommendation of contract award; bid solicitations, and/or proposals, if applicable, for any projects within the District.

**ITEMS FOR INDIVIDUAL CONSIDERATION**

7. Consider and approve the proposed Third Amendment to the Strategic Partnership Agreement with the City of Lewisville, Texas, and Denton County Fresh Water Supply Districts No. 1-A through 1-H.

Mr. Martin asked the Board members to approve the proposed Third amendment to the Strategic Partnership Agreement with the City of Lewisville, Texas and Denton County FWDS 1-A through 1-H. After no further comments, a motion was made to approve the item.

Motion: Michael A. Clark, Assistant Secretary

Second: John Lessner, Assistant Secretary

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

8. Review and accept final FY 2021-2022 Facility Operations and Maintenance Budget.

Mr. Martin asked the Board to accept the final FY 2021/22 Facility Operations and Maintenance Budget. After no further discussion a motion was made to approve the item.

Motion: Corwin Snow, Secretary/Treasurer

Second: Patti Brown, Vice President

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

9. Review tax rate recommendations and approve Water District Notice of Public Hearing on Tax Rate and authorize publication of said notice.

Mr. Martin asked the Board to review tax rate recommendations and approve Water District Notice of Public Hearing on Tax Rate and authorize publication of said notice. After no further comments, a motion was made to approve the item.

Motion: Michael A. Clark, Assistant Secretary

Second: Patti Brown, Vice President

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

10. Review and approve the 2021 Interlocal Agreement for Property Tax Collections with Denton County, Texas and authorize such to be executed by the General Manager.

Mr. Martin asked the Board to review and approve the 2021 Interlocal Agreement for Property Tax Collections with Denton County, Texas and authorize the General Manager to execute. After no further comments, a motion was made to accept the item.

Motion: Corwin Snow, Secretary/Treasurer

Second: John Lessner, Assistant Secretary

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

11. Review and consider items to add to the next Board agenda.

Tax Hearing.

12. Adjournment.

After all business was conducted and there was no further comments a motion was made to adjourn the meeting.

Motion: John Lessner, Assistant Secretary

Second: Corwin Snow, Secretary/Treasurer

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

Approved and adopted Tuesday, September 21, 2021



A handwritten signature in blue ink that reads "Corwin Snow".

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Corwin Snow, Secretary/Treasurer, Board of Directors  
Denton County Fresh Water Supply District No. 1-H